



27 February 2025

Dear Parents/Carers

Parent Teacher Interviews – Term 1, 2025

We will be hosting Parent Teacher Interviews for Prep to Year 6 on Tuesday 18 March from 3.30pm to 7.00pm and Thursday 20 March from 3.30pm to 7.00pm.

Term 1 Interviews will enable parents to meet with their child's teacher to discuss growth pathways. Our Term 3 interviews, together with reports, provide a structured opportunity for consideration of your child's progress. You are more than welcome to make an appointment with your child's teacher at other times during the year to also discuss your child's progress.

Interview allotments are 15 minutes and take place in the learning spaces. If you are unable to make the times indicated, please contact your classroom teacher (as no late bookings will be accepted after the bookings close) and make another mutually convenient time.

Students in Years 3-6 are welcome to attend and contribute to their interview. This is not mandatory but at the discretion of parents and students.

Interview times are made by:

- Accessing Parent Lounge on the College App or website.
- Once in Parent Lounge click on to Parent Teacher Interviews and follow the prompts, book in a 15 minute interview time which is convenient for you.
- The system is now open for bookings and will close midnight Sunday 16 March.
- If there are no vacancies left at the time you book, then please contact the class teacher directly via email, to make a mutually convenient time to come in.

Yours faithfully

Zoe O'Donnell

Head of Junior School – Carbrook Campus